



Project Management Excellence

The Complete Programme

Project Management

Project Management Excellence

Delays, cost overruns, or quality problems can wreck your project. Learn how to get your project right every time.

Highlights

- Learn all aspects of project management from the perspective of the PMBOK® guide in 5 intensive days
- Get the knowledge you need to join a PMP exam prep training programme

Key Competences

- 47 PMBOK® competencies
- Staffing projects for success
- Stakeholder management
- Change management
- Risk management
- Performance management

The Right Programme for You

You are a project manager and already have some experience initiating, planning and managing projects. You want to develop your skills even further. This programme is not for managers new to project management.

Managers

Business Professionals



Learn, Practice and Use

- Identify and perform stakeholder analysis
- Develop a WBS (Work Breakdown Structure) and create a project charter
- Determine the critical path of a project
- Staff your project for optimum results
- Gain more skills in executing, monitoring & controlling the tasks defined in your project plan
- Define roles and responsibilities of the project team members
- Monitor all project risks
- Manage the financial resources for your project
- Conduct the kick-off meeting and get buy in
- Archive and retain relevant project records
- Share your knowledge and challenges with your peers and MCE's highly experienced faculty

Practical Information

Face-to-Face



5 days

PMI Certified

The programme is certified by the Project Management Institute® (PMI).
More information at mce.eu/pmi

Available In-Company

The programme is available as an In-Company solution for your teams.
More information at mce.eu/inco

[Click here](#) for dates, locations and full programme outline

Programme Modules

1

Project Overview, Stakeholders, Charter, and Scope

- Distinguish between project approaches and when each is most appropriate.
- Identify key stakeholder roles, interests, and communication needs at project initiation.
- Analyze stakeholder influence and engagement to support effective project communication planning.
- Develop core initiation documents, including a project charter and communications plan outline.
- Identify assumptions, constraints, risks, and business drivers that shape project decisions.
- Define project scope by drafting requirements, a scope statement, and a work breakdown structure.

2

Schedule, Finance, and Resources

- Explain how project work is structured across focus areas and how schedule, cost, and resources fit within them.
- Apply the steps to build a project schedule, including defining, sequencing, and estimating activities.
- Calculate early start, early finish, late start, late finish, and float using critical path methodology.
- Analyze a project network to identify the critical path and overall project duration.
- Use appropriate estimating techniques to develop project cost estimates and a cost baseline.
- Interpret project budget data, including reserves and S-curves, to monitor financial performance.
- Identify and plan project resource requirements, including roles, allocations, and categories of resources.

3

Resource, Risk and Governance Domains

- Explain how enterprise environmental factors, governance, and stakeholders shape project planning and execution.
- Apply the RASCI model to create a responsibility assignment matrix with clear ownership across roles and work packages.
- Apply the risk management process to identify, assess, respond to, assign, and monitor risks in a project risk register.
- Analyze procurement options by comparing contract types and using weighted scoring to evaluate sellers or alternatives.
- Analyze project performance against the baseline and apply integrated change control to implement approved changes while preserving baseline integrity.

4

Additional Predictive Tools and Closer Look at Adaptive Project Management

- Explain the six project management principles and their role in delivering value.
- Tailor project management processes to fit different project needs.
- Apply Nominal Group Technique to prioritize project work.
- Interpret earned value data to assess project performance.
- Validate project data and deliverables to ensure quality and accuracy.
- Explain the purpose and use of key Agile artifacts (Product Backlog, Sprint Backlog, Story Points, Kanban board).

5

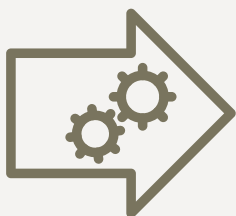
Putting It All Together in One Project Plan

- Conduct a daily stand-up meeting to review project progress, priorities, and key materials covered in the program.
- Create ten project documents that mirror real-world project documentation.
- Explain project management documents and deliver a presentation that communicates project outcomes clearly and effectively.
- Complete a lessons learned exercise to analyze project successes, challenges, and opportunities for improvement.
- Summarize key course takeaways and apply project management concepts in response to final questions and discussion.



Learn

the key business skills and knowledge you need for your management role today and tomorrow



Practice

the skills you learn and get feedback, recommendations and coaching



Use

what you learn and practise as soon as you get back to your office

For more information please contact:



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Visit mce.eu

